

Subscriptions: New and renewing memberships Single £14; Family (2 adults + under 18s) £21, additional 18+s £7 each: New memberships October 1st to EOY 50% discount. Christmas Gift memberships available. Renewal subs due Jan 1st.

AMOUNT PAID BY: bank transfer/s.order/cheque/cash [delete as appropriate]
Subscription £ Donation £ Date [dd] / [mm] / [yy]

Cheques payable to Tavistock Subscription Library. Bank transfers/standing orders to account name: Tavistock Subscription Library. Sortcode:30-98-46. Account no:00920929

IMPORTANT Please reference the payment with your surname and initials.

Comms to Membership Secretary Penny Gardiner, pmgardiner.21tr@gmail.com.

You're nearly done, just two more important questions:-

Q1. Have you completed the Gift Aid declaration **Yes/No?** [delete as appropriate]

Q2. When we need to contact you, how would you prefer us to do this? *Just a hint: email helps to keep our costs down.* **Please tick one or more boxes.**

Email Post Telephone
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Details for my Gift Aid declaration (overleaf)

Title First name or initial(s)

Surname

Full Home address

Postcode..... Date

- Please notify **Tavistock Subscription Library** if you:
- want to cancel this declaration
 - change your name or home address
 - no longer pay sufficient tax on your income and/or capital gains



TAVISTOCK SUBSCRIPTION LIBRARY was founded in 1799 by a group of townspeople to provide access to books and current periodicals, for a modest fee. The first premises were above a book shop; as membership and the stock of books increased a purpose-built library was provided, on what is now a corner of Bedford Square. This was a handsome building, but lasted less than ten years, because it stood in the way of the Duke of Bedford's improvements to the town centre.

In 1831 the Duke granted the use of a room at Court Gate with an extension, designed by John Foulston, for a lecture room and a house for the librarian. With variations for financial reasons and two world wars, this was occupied by the Library until 1964, when the Bedford Estate sold the building and it was bought, with some assistance from a public appeal, by the Town Council. The Library could not afford the increased rent, so retreated to a room on the ground floor, which it still uses.

Here are displayed portraits of the four Founders of the Library, a painting of the short-lived building of the 1820s, and other objects of interest, some of which are catalogued at the online home of public artwork collections in the UK, www.artuk.org. The thousands of books and papers, now focused on local authors, topography and history, are for reference only and must not be removed from the Library; some newspapers and magazines are also available. Members have access at any time, except when the room is in use for pre-booked meetings. The Library is often open, refreshments available, on Fridays 10-12.

The Library is a member of the Association of Independent Libraries and since 2007 has been a registered charity, with Trustees acting as a committee, elected at Annual General Meetings usually in March. Membership subscriptions are donations and may be Gift Aided.

More information can be found on www.tavistocksubscriptionlibrary.co.uk including a catalogue of the Library's holdings.

 Privacy information: *TSL will only use your personal data to service your membership and inform you of TSL matters during your membership. Your personal data will neither be shared outside TSL without your written permission nor will it be retained after cessation of your membership*

**TAVISTOCK SUBSCRIPTION LIBRARY
 NEW MEMBER'S TEMPORARY CARD AND RECEIPT**

Subscription received from:

..... [PRINT FULL NAME/S]

Amount paid by: bank transfer/s.order/cheque/cash [delete as appropriate]

Subscription £ Donation £ Date [dd] / [mm] / [yy]

Received and authorised by TSL member:[SIGNED]

DOOR CODE Gift Aid Yes/No? [delete as appropriate]

When all sections are complete, separate the pages giving the new member the left hand page and TSL membership secretary the right hand page

Application for Membership of Tavistock Subscription Library

Your title and full name

For family membership

Additional title and full name

Address & postcode

.....
 Landline/mobile numbers

Email address

I/we confirm that I/we wish to take out Tavistock Subscription Library membership. I/we agree to abide by the Rules and Terms & Conditions of membership at all times.

Signed Date [dd] / [mm] / [yy]

Please complete your membership application by filling in the payment details overleaf, and, if applicable, the Gift Aid form below and overleaf, then return to
 Tavistock Subscription Library, Court Gate, Guildhall Square, Tavistock PL19 0AE

✂ [office use only] -----

Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate.
 Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below

I want to Gift Aid my donation of £ _____ and any donations I make in the future or have made in the past 4 years to **Tavistock Subscription Library**.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

To validate the Gift Aid declaration, please fill in your details overleaf